

Cortland County Transportation Advisory Committee Minutes

MINUTES

APRIL 20, 2026
10:00AM

CORTLAND COUNTY OFFICE BUILDING
Room 302

	Facilitator: Melissa Potter- Chair Secretary: J. Hillman
MEETING CALLED BY:	Melissa Potter 10:03
MEETING TYPE	Organizational Meeting (quorum achieved with 9 appointed members)
ATTENDEES	Appointed: Tim Lockwood (26), Amy Buggs (26), Patricia Schaap (26), Shannon Coffin (26), Jackie Cooper (27), Christopher Maroney (27), Jennifer Hillman (27), Brandy Fetterly (28), Olivia Gehm (28), Brandy Strauf (28), Melissa Potter (Ex-officio), Legislator (Ex-officio) Others: Sign-in Sheet
ABSENT APPOINTEES	Alex Mikowski (28), Bren Daiss (Ex-officio)
ITEM #1	Introductions
DISCUSSION	• Approve Organizational Meeting Minutes – February 2, 2026 • Jackie motion, Olivia second
ITEM #2	Centro Updates
DISCUSSION	• Experimental service changes took effect March 2 • Drivers feeling positive about the changes; some find route 2 difficult to make a specific turn. • Route 2 specifically • Ridership analysis in May • Daily counts from each trip • Ridership numbers hard to gauge; just 1 year • Anecdotally doing better • Maple fest bus this weekend- customers excited and used bigger buses ○ Had 270 rides ○ Able to use new fare boxes ○ No one was expecting bigger buses ○ 1st 20 people got to ride for free ○ Mayor said he rode it yesterday ○ Media also promoted during event • New fare boxes are anticipated to be installed this summer for Cortland vehicles. • Clever devices suite to come later • Staff are now trained to reprogram destination signs on the buses.

	• Still hiring- can provide transportation for trainings with valid license; 12-week paid training
ITEM #3	Mobility Management Updates
DISCUSSION	• Maple Festival Recap including discussion on promotions, WXHC advertisements, social media and carpool flyer ○ Mobility tabled Saturday 8am-1pm; spoke with individuals who walked, carpooled and took a taxi to the County Office Building. ○ Some individuals said they haven't been able to attend in years due to lack of transportation. • Community Collaboration & Grants ○ ATI – Age Friendly Go Local Grant Ride Together Program Update - \$15,000 (pop 50+) ▪ Mirrors mobility meetup ▪ Met with Experience Cortland Ice Cream Trail ▪ Will use on the Move Program for this; starts in May ▪ Move on to Museums in Fall ▪ Experience Cortland Collaboration – Ice Cream Trail ○ Submitted a Roadway Departure Safety Action Plan Grant - Local Road Safety Plan ○ Submitting a Design Connect Proposal – Route 13 Corridor ▪ Street and pedestrian design ▪ Sidewalks and crosswalks ▪ Collaborate with Cornell Students; Folmer Drive to Walmart • Updating Coordinated Transportation Plan ○ Site review this year • Education & Outreach ○ Mobility Meet-Up Program – Completed 45 meet-ups, serving 305 participants • Travel Training ○ Case Management & Custom Travel Plans ○ On the Move Sessions – Next One May 8th ○ FCS and Catholic Charities training for staff ○ Consider doing outreach for the schools for transportation use • Professional Development ○ Community Transportation Association of America May 10-14, 2026 ○ Walk, Bike Roll Symposium June 2-3, 2026
ITEM #7	Office for Aging – GoGo Grandparent Update
DISCUSSION	Olivia Gehm • 1st ride scheduled auto defaulted to Uber and didn't materialize • All Collegtown cabs will accommodate accessibility devices

	• Tues/Thurs specific client for medical appointment • Have to be a case managed client for OFA- coordinate with case manager
ITEM #8	Local Law #4 of 2026 to Ensure Safety of Vulnerable Road Users in Cortland County – Passed
DISCUSSION	• Education & Outreach being developed • Beau has done various interviews
ITEM #9	Subcommittee Updates
DISCUSSION	• Connectivity Subcommittee ○ WXHC paid promotions for community events, article spots ○ Senior picnic as an option to promote public transit ○ McGraw Walk Audit
ITEM #10	Funding Opportunities
DISCUSSION	• Other Agency Opportunities/Status • CAPCO applying to Mother Cabrini WIC Clinic Visit van to come to community • County Infrastructure Grant application to support Homer Development • Wrapping up housing needs assessment to present to Legislative Committee in May
ITEM #11	Round Table
DISCUSSION	• DOT ○ TAP program deadline has passed ○ LRSP Due April 17 ○ Main office developing intersection safety • City DPW ○ New technology AI device to mount on vehicle drive every street in the city and AI generates and engineering assessment of city etc. ○ Including parking lots for trip hazards and overall ADA accessibility • Mental Health • Health Department ○ • DSS • Traffic Safety Board ○ Next meeting July • Catholic Charities ○ Summer lunch program can get bus routes to locations • CAPCO ○ Continues to work with MAS for rides to medical appointments ○ Have had only 1 driver, have 2 drivers and a 3rd in the works for volunteer driver program

	○ Share flier through this group • SVHC ○ 1115 waiver transportation ○ Food giveaways coming up for food hub- include access for public transit once a month • SUNY Cortland ○ Bus drivers are a struggle temporary designation to pay differently- go to more shuttle less than 15 passenger ○ Still interested in CENTRO partnership ○ Logged 65,000 miles of route this year ○ Regional bus stop on campus, SUNY legal advised not-waiting to hear state attorneys ○ Currently campus wide ADA assessment – physical environment for driving, parking, getting to locations ▪ Incorporate in capital planning • Office of the Aging ○ Weekly grocery run has increased for 2 trips ○ 8 people signed up for nature walk today • JM Murray • ATI • IPTS • Workforce Development ○ 650 students for Career opportunities on SUNY next Tuesday 80 business coming • TC3 • Planning Department • Other
	Next meeting: July 20 10:00 Room 302
ADJOURN	• The meeting ended at approximately – 11:04