

Cortland County Transportation Advisory Committee Agenda

AGENDA

FEBRUARY 2, 2026
10:00AM

CORTLAND COUNTY OFFICE BUILDING
Room 302

	Facilitator: Melissa Potter- Chair Secretary: J. Hillman
MEETING CALLED BY:	
MEETING TYPE	Organizational Meeting (quorum achieved with 9 appointed members)
ATTENDEES	Appointed: Tim Lockwood (26), Amy Buggs (26), Patricia Schaap (26), Shannon Coffin (26), Jackie Cooper (27), Christopher Maroney (27), Jennifer Hillman (27), Brandy Fetterly (28), Alex Mikowski (28), Olivia Gehm (28), Brandy Strauf (28), Melissa Potter (Ex-officio), Bren Daiss (Ex-officio), Beau Harbin (Ex-officio) Others: Sign-in Sheet
ABSENT APPOINTEES	
ITEM #1	Introductions
DISCUSSION	• Approve October 2025 Minutes
ITEM #2	Nomination/Election of Officers
DISCUSSION	• Current Officers: Melissa Potter, Chair; Alex Mikowski, Vice Chair; Jennifer Hillman, Secretary • Nominations: • New Officers:
ITEM #3	Establishment of Day and Time of Regular Meetings
DISCUSSION	• Tentative Meeting Schedule: ○ April 20, 2026 ○ July 20, 2026 ○ October 19, 2026 ○ Time of meeting has been 10am
ITEM #4	Review of By-Laws
DISCUSSION	
ITEM #5	Centro Updates
DISCUSSION	• 2025 Ridership Updates • Upcoming Route Changes
ITEM #6	Mobility Management Updates
DISCUSSION	• Submitted 5310 Application • Community Collaboration & Grants ○ ATI – Age Friend Go Local Grant ○ CAPCO – ITN America Technology & Volunteer

	- Driver ○ AARP Grant ● Updating Coordinated Transportation Plan ● Education & Outreach ○ Mobility Meet-Up Program – Completed 32 meet-ups, serving 201 participants ○ Access Food Pantry GIS Map ▪ Other mapping projects to consider? ○ Transportation & Traffic Safety Presentations LASS Sites ● Travel Training ○ Case Management & Custom Travel Plans ○ On the Move Sessions ● Professional Development ○ Transit Retreat March 4 & 5
ITEM #7	Office for Aging – GoGo Grandparent Update
DISCUSSION	● Olivia Gehm
ITEM #8	Proposed Local Law to Ensure Safety of Vulnerable Road Users in Cortland County
DISCUSSION	● Beau Harbin
ITEM #9	Subcommittee Updates
DISCUSSION	● Connectivity Subcommittee
ITEM #10	Funding Opportunities
DISCUSSION	Other Agency Opportunities/Status
ITEM #11	Round Table
DISCUSSION	● DOT ● City DPW ● Mental Health ● Health Department ● DSS ● Traffic Safety Board ● Catholic Charities ● CAPCO ● SVHC ● SUNY Cortland ● Office of the Aging ● JM Murray ● ATI ● IPTS ● Workforce Development ● TC3 ● Planning Department

	• Other
	Next meeting:
ADJOURN	• The meeting ended at approximately -